

**LANDSCAPE ARCHITECTS SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS, PROFESSIONAL
ENGINEERS, DESIGNERS AND LAND SURVEYORS
MINUTES
MARCH 31, 2010**

PRESENT: Rosheen Styczinski, Michael Kinney (arrived at 9:41) and Nancy T. Ragland

**VIA TELE-
CONFERENCE:** Wayne Tlusty

ABESENT: Bernie Abrahamson

STAFF PRESENT: Angela Arrington, Bureau Director, Yolanda McGowan, Legal Counsel, Michelle Solem, Bureau Assistant, other Department staff was present during portions of the meeting

CALL TO ORDER

Rosheen Styczinski, Chair, called the meeting to order at 9:38 a.m. A quorum of 3 members was present.

AGENDA

Amendments:

- Add Section D –Board Appointments to Administration Report

MOTION: Nancy Ragland moved, seconded by Rosheen Styczinski, to adopt the Agenda as amended. Motion carried unanimously.

APPROVAL OF SEPTEMBER 17, 2009 MINUTES

Corrections:

- Typographical errors on page 3 of the minutes were noted.

MOTION: Wayne Tlusty moved, seconded by Nancy Ragland, to approve the Minutes of September 17, 2009 as corrected. Motion carried unanimously.

2010 MEETING AND SCREENING DATES

Angela Arrington conducted a review of the meeting and screening dates for 2010. Yolanda McGowan indicated that Nancy Ragland was the 2009 representative to the Rules Committee. Ms. McGowan asked the members to update the information on the roster.

**ADMINISTRATIVE REPORT
ANGELA ARRINGTON, BUREAU DIRECTOR**

Angela Arrington introduced herself as the new bureau director for the Business and Design Team and announced that Yolanda McGowan has begun the transition to legal counsel for the Boards and Sections where she previously served as the bureau director.

Ms. Arrington informed the Section of an upcoming training opportunity for case advisors. Rosheen Styczinski noted that, since the meeting falls on the same week as the April Joint Board meeting, she is unable to attend. Ms. McGowan suggested that we provide the Section members with the materials used at the Case Advisor Training. She also highlighted the process by which the Department will process agenda items that are submitted after the agenda deadline. She also provided the Section with a staffing update.

Ms. Arrington conducted a policy review noting that there has been an increase in the reimbursement rate for one checked bag per trip from \$15 to up to \$25. She reminded the Section that a receipt will be required for reimbursement.

Board Appointments

Screening Liaison	Nancy Ragland
Rules Committee Members	Michael Kinney and Rosheen Styczinski
Credentialing Liaison	Wayne Tlusty
Monitoring Liaison	Rosheen Styczinski

PRACTICE QUESTIONS

None.

**PRESENTATION OF PROPOSED STIPULATIONS
BY DIVISION OF ENFORCEMENT**

None.

LEGISLATIVE/ADMINISTRATIVE RULES

Update Regarding CR09-081 Relating to Continuing Education

Ms. McGowan referred the Section to the pages in the handout noting that the Rule will become effective on July 1, 2010. The Rule that is in the packet is the final version that will be submitted to the Joint Board for final adoption at the April meeting. After some discussion, the Section reiterated that it was not the intention of the Section to waive CE for retirees under the extreme hardship provision.

Ms. McGowan also asked for clarification surrounding the intent of the Section to approve continuing education hours for activities and methods offered by "other providers." She also indicated that the CE liaison may be contacted to see if CE from another jurisdiction would be valid for CD within the jurisdiction of this Section and the associated Joint Board.

Nicole Wissbaum told the Section that they would request an audit after the renewal period. At that time, she would receive a random list of renewals, typically 5-10%, to which she would send a letter requesting information from the licensee. If a licensee fails to provide the documentation, they will be referred to the Division of Enforcement for possible disciplinary action.

Review and Consider Action related to 2009 Wisconsin Act 123 (AB 142) Relating to License to Engage in Practice of Landscape Architecture

Ms. McGowan congratulated the section on becoming a licensed practice. Rosheen Styczinski asked if there was a need for new or additional rules above and beyond the rules related to the adoption of Act 123. Ms. Arrington indicated that the Department will work with the Section to provide the licensees with information related to the practice act that was enacted on February 11, 2010.

MOTION: Rosheen Styczinski moved, seconded by Nancy Ragland, to draft a scope statement to amend and modify the A-E rules as necessary to reflect any changes resulting from the enactment of 2009 Wisconsin Act 123. Motion carried unanimously.

TRAVEL

MOTION: Wayne Tlusty moved, seconded by Michael Kinney, to designate Rosheen Styczinski as the delegate to attend CLARB with Nancy Ragland as the alternate. Motion carried unanimously.

PUBLIC COMMENTS

None.

Wayne Tlusty left the meeting at 11:15 am.

CLOSED SESSION

MOTION: Nancy Ragland moved, seconded by Michael Kinney, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.) Roll Call Vote: Michael Kinney -yes; Nancy T. Ragland -yes; Rosheen Styczinski-yes. Motion carried unanimously.

Open Session recessed at 11:16 a.m.

RECONVENE TO OPEN SESSION

MOTION Nancy Ragland moved, seconded by Michael Kinney, to reconvene into Open Session at 1:22 p.m. Motion carried unanimously.

VOTING ON ITEMS DELIBERATED ON IN CLOSED SESSION

MOTION: Rosheen Styczinski moved, seconded by Michael Kinney, to take action on the applications as noted in the application file. Motion carried unanimously.

FOR LANDSCAPE ARCHITECT EXAMINATION

- a. Granted
 - 1. Axness, Cody K
 - 2. Ivekich, Jovo
 - 3. Seidl, Eric P

- b. Intent to Deny
 - 1. Vincent, Jared A

FOR LICENSURE

- a. Granted
 - 1. Collar, James E

ADJOURNMENT

MOTION: Nancy Ragland moved, seconded by Michael Kinney, to adjourn the meeting at 1:23 p.m. Motion carried unanimously.